AGENDA
CATASAUQUA AREA SCHOOL DISTRICT
Tuesday, November 13, 2018
7:00 P.M. – Lehigh Career & Technical Institute

1. CALL TO ORDER ……………………………………… President, Carol Cunningham
President Carol Cunningham Called the Meeting to Order at 7:00 P.M.

2. PLEDGE OF ALLEGIANCE TO THE FLAG
The Pledge of Allegiance was given

3. ROLL CALL

<table>
<thead>
<tr>
<th>Board Members</th>
<th>Non Board Members</th>
</tr>
</thead>
<tbody>
<tr>
<td>Carol Cunningham</td>
<td>X Robert J. Spengler</td>
</tr>
<tr>
<td>Duane Deitrich</td>
<td>X Dave Knerr</td>
</tr>
<tr>
<td>Jason Bashaw</td>
<td>X Christina Lutz-Doemling</td>
</tr>
<tr>
<td>Dale Hein</td>
<td>X Lois Reed</td>
</tr>
<tr>
<td>Christine Nace</td>
<td>Kathleen Kotran</td>
</tr>
<tr>
<td>Rodney L. Nace</td>
<td>Wayne Karess</td>
</tr>
<tr>
<td>Donald Panto</td>
<td>X Melissa Inselmann</td>
</tr>
<tr>
<td>Stephen M. Becker</td>
<td>Eric Dauberman</td>
</tr>
<tr>
<td>Laura Cieslak</td>
<td>X Bryan Klass</td>
</tr>
<tr>
<td>Student Representatives</td>
<td>Adam Schnug</td>
</tr>
<tr>
<td>Andrew Kalynych</td>
<td>Thomas Moll</td>
</tr>
<tr>
<td>Carter Weinhofer</td>
<td></td>
</tr>
</tbody>
</table>

X = Present
Visitors: See List inserted in Permanent Minute Book

4. NOTICE OF EXECUTIVE SESSIONS
A. None

5. PRESENTATIONS/AUDIENCE INPUT ON AGENDA

6. ADMINISTRATION/BOARD DISCUSSION & REPORTS
A. Academics and Education – Christina Lutz-Doemling
   Christina provided a recap of Academic Committee Meeting topics.
B. Finance – Robert J. Spengler
   Mr. Spengler announced the budget index of 2.9%.
C. Building & Grounds – Robert J. Spengler
   The lawn care bid authorization is on tonight’s agenda and administration will work with Dave Knerr to finalize the specifications.
D. Policy – David Knerr - None
E. Athletics-Thomas Moll –
   Code of Conduct was discussed at February’s Athletic Committee Meeting. Mr. Knerr will revise as a district wide policy and discuss at the February Athletic Committee Meeting.
F. Carbon Lehigh Intermediate Unit # 21 – Duane Deitrich – None
G. Borough of Catasauqua – Dale Hein
   Recreation Committee is considering activities for teenagers during the summer of 2019. Zoning meeting tomorrow November 14, 2018 and a workshop on Monday November 26, 2018 to discuss Fourteenth Street property rezoning.
H. Borough of North Catasauqua – Jason Bashaw
   Tree Lighting Ceremony Sunday, November 18, 2018. Borough is working with the Wildlands Conservancy on clearing the area behind the Main street mall.
I. Hanover Township – Lois Reed - None
J. PSBA Liaison Update – Carol Cunningham - None
K. Lehigh Career & Technical Institute Update – Carol Cunningham - None
L. Student Representatives – Andrew Kalynych & Carter Weinhofer - None

7. APPROVAL OF MINUTES FROM PRIOR MEETING(S)
   A. School Board Meeting Held on October 9, 2018

8. APPROVAL OF TREASURER’S REPORT FOR OCTOBER 2018

9. APPROVAL OF BUDGET TRANSFERS OCTOBER 2018

10. APPROVAL FOR PAYMENT OF ALL A/P BILLS NOVEMBER 2018

11. APPROVAL TO RATIFY ALL EXPENSES OTHER THAN A/P OCTOBER 2018

Items 7A, 8, 9, 10, and 11, were combined by Board request

ROLL CALL VOTE

MOTION BY: Deitrich      SECONDED BY: Hein
AYE: Cieslak, Hein, Bashaw, Deitrich, Panto, Cunningham
NAY:  0
Six Ayes, Zero Nays, Motion carried

12. FINANCIAL
13. PERSONNEL

A. Appointment of Extra-Curricular Positions – 2018-2019 School Year

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2018-2019 school-year:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Stipend</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thomas (Gintoff) Reap</td>
<td>Assistant Boys Basketball Coach</td>
<td>Volunteer</td>
</tr>
<tr>
<td>Brandon Keks</td>
<td>Assistant Boys Basketball Coach</td>
<td>Volunteer</td>
</tr>
<tr>
<td>Thomas Falzone**</td>
<td>Assistant Boys Basketball Coach</td>
<td>Volunteer</td>
</tr>
<tr>
<td>Brett Zieber***</td>
<td>Assistant Boys Basketball Coach</td>
<td>$3,067.00</td>
</tr>
<tr>
<td>James Snyder***</td>
<td>Assistant Boys Basketball Coach</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>Kyle Rusnock</td>
<td>Assistant Wrestling Coach</td>
<td>Volunteer</td>
</tr>
<tr>
<td>Branden Strohl*</td>
<td>Assistant Wrestling Coach</td>
<td>Volunteer</td>
</tr>
<tr>
<td>Robert Ardle</td>
<td>Assistant Girls Basketball Coach</td>
<td>Volunteer</td>
</tr>
<tr>
<td>Steven Bradley</td>
<td>Assistant Girls Basketball Coach</td>
<td>$3,000.00</td>
</tr>
<tr>
<td>Katie Buczynski *</td>
<td>Assistant Girls Basketball Coach</td>
<td>$1,067.00</td>
</tr>
<tr>
<td>Joshua Blake*</td>
<td>Assistant Girls Basketball Coach</td>
<td>Volunteer</td>
</tr>
<tr>
<td>Ashley Schmidt</td>
<td>FBLA Advisor</td>
<td>$1,371.00</td>
</tr>
</tbody>
</table>

*pending receipt of employment paperwork
** originally approved 8/14/18 as $4067
*** originally approved 8/14/18 as volunteer

B. Removal of the Following Substitute Employees for the 2018-2019 School Year

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Reason</th>
</tr>
</thead>
<tbody>
<tr>
<td>Suzanne Borovies</td>
<td>Substitute Teacher</td>
<td>Other Employment</td>
</tr>
<tr>
<td>Michael Conner</td>
<td>Substitute Teacher</td>
<td>Personal</td>
</tr>
<tr>
<td>Fredericka Bockry</td>
<td>Substitute Van Driver</td>
<td>Did not work in 2017-2018</td>
</tr>
<tr>
<td>Luke Garner</td>
<td>Substitute Teacher</td>
<td>Other Employment</td>
</tr>
</tbody>
</table>

C. Substitutes

The following applicants have requested to be added to the Substitute Employment List for the 2018-2019 School Year as follows:

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
</tr>
</thead>
<tbody>
<tr>
<td>Thomas Eroh</td>
<td>Substitute Bus Driver</td>
</tr>
<tr>
<td>Kenneth Reiter</td>
<td>Guest Teacher*</td>
</tr>
<tr>
<td>Hannah Arnold</td>
<td>Guest Teacher*</td>
</tr>
<tr>
<td>Anna Trzaska</td>
<td>Guest Teacher*</td>
</tr>
<tr>
<td>Stefan Trzaska</td>
<td>Guest Teacher*</td>
</tr>
<tr>
<td>Fatoumata Savane-Diakite</td>
<td>Guest Teacher</td>
</tr>
<tr>
<td>Barley Melcher</td>
<td>Guest Teacher*</td>
</tr>
<tr>
<td>Christopher Creyer</td>
<td>Substitute Teacher</td>
</tr>
<tr>
<td>Virgil Roque</td>
<td>Substitute Bus Driver</td>
</tr>
<tr>
<td>Steven Semmel</td>
<td>Guest Teacher*</td>
</tr>
</tbody>
</table>
D. **Resignation**

1. **Name:** Loubriel Rivera  
   **Status:** Class B Custodian  
   **Assignment:** High School  
   **Reason:** Personal  
   **Effective:** October 17, 2018

E. **Nomination for Appointment**

1. **Name:** Alissa Heckman  
   **Status:** Custodial B Full Time  
   **Assignment:** Districtwide  
   **Rate of Pay:** As Per Collective Bargaining Agreement  
   **Benefits:** As Per Collective Bargaining Agreement  
   **Effective:** October 23, 2018

2. **Name:** Marie Dodge*  
   **Status:** Custodial B Part Time  
   **Assignment:** Districtwide  
   **Rate of Pay:** As Per Collective Bargaining Agreement  
   **Benefits:** N/A  
   **Effective:** TBD  

   *Pending receipt of employment clearances

F. **Change in Employment Status**

1. **Name:** Pedro Alamo  
   **Previous Status:** Bus Driver  
   **Current Status:** Substitute Bus Driver  
   **Assignment:** Transportation Department  
   **Salary:** $18.00 per hour  
   **Effective:** October 27, 2018

2. **Name:** Edward Heiser  
   **Previous Status:** Class B Custodian  
   **Current Status:** Class B Custodian, Enhanced  
   **Assignment:** Districtwide  
   **Salary:** $15.75 per hour  
   **Benefits:** As Per Collective Bargaining Agreement  
   **Effective:** November 14, 2018

3. **Name:** Jose Rivera  
   **Previous Status:** Class B Custodian  
   **Current Status:** Class B Custodian, Enhanced  
   **Assignment:** Districtwide  
   **Salary:** $15.75 per hour
Benefits: As Per Collective Bargaining Agreement  
Effective: November 14, 2018

4. Name: Nathaniel Smalls  
Previous Status: Class B Custodian  
Current Status: Class B Custodian, Enhanced  
Assignment: Districtwide  
Salary: $15.75 per hour  
Benefits: As Per Collective Bargaining Agreement  
Effective: November 14, 2018

5. Name: Adrienne Gorzelic  
Previous Status: Substitute Teacher  
Current Status: Certified Instructional Aide  
Assignment: Sheckler Elementary School  
Salary: As Per Collective Bargaining Agreement  
Benefits: N/A  
Effective: January 3, 2019

G. **Approval for Days Without Pay**

   1. Name: Cynthia Bass  
      Reason: Personal  
      Effective: November 15, 2018 Half Day  
                 January 3-14, 2019 Full Days

*Items 12, 13A, 13B, 13C, 13D, 13E, 13F, and 13G, were combined by Board request*

**ROLL CALL VOTE**

*MOTION BY: Deitrich    SECONDED BY: Cieslak*  
AYE: Cieslak, Hein, Bashaw, Deitrich, Panto, Cunningham  
NAY: 0  
Six Ayes, Zero Nays, Motion carried

14. **CURRICULUM**

15. **BOARD APPROVALS**

   A. **Approval to Attend Conferences, Seminars, etc.**

   B. **Authorization to Bid for Lawn Care Service**  
      Approval is requested to authorize bidding for Lawn Care Service

<table>
<thead>
<tr>
<th>Service</th>
<th>Year</th>
<th>Cost</th>
</tr>
</thead>
<tbody>
<tr>
<td>Unlimited cuts/trims</td>
<td>2019</td>
<td></td>
</tr>
<tr>
<td>Unlimited cuts/trims</td>
<td>2020</td>
<td></td>
</tr>
<tr>
<td>Unlimited cuts/trims</td>
<td>2021</td>
<td></td>
</tr>
</tbody>
</table>
C. **Approval of Additional Revised Van/Bus Stops**

Approval is requested of the revised Van/Bus Stops for the School Year, effective immediately. Indicated Stops are subject to change due to additional student enrollments/withdrawals, alternate educational placements, new students/changes that occur at an address that is classified by the state as a hazardous road, or change/addition to a student IEP. All revisions will be maintained by the Transportation Operation Office, and will be made available at all times. Additionally, changes are stored within the transportation software management system.

*Items 14, 15A, 15B, and 15C, were combined by Board request*

**ROLL CALL VOTE**

*MOTION BY: Deitrich SECONDED BY: Bashaw*

*AYE: Cieslak, Hein, Bashaw, Deitrich, Panto, Cunningham*

*NAY: 0*

Six Ayes, Zero Nays, Motion carried

16. **OLD BUSINESS**

17. **NEW BUSINESS**

18. **COMMENDATIONS**

19. **INFORMATION ITEMS**

20. **CORRESPONDENCE**

*Items 16, 17, 18, 19, and 20 were combined by Board request*

*Thomas Moll – Various recognitions accomplishments and announcements were made. CHS has hosted various league, district, and state playoff games this fall.*

*Eric Dauberman – Parent Teacher conferences and other building activities were announced* 

*Adam Schnug – The homecoming dance, fund raisers, assemblies, blood drive, etc. are occurring over the next several weeks.*

*Melissa Inselmann – Parent teacher conferences, pep rally, student dance, and shop with a cop are occurring during the holiday months.*
Lauren Cieslak – A North Catasauqua Borough business has offered reduced cost and free hair cut opportunities for our students, will work with Mr. Dauberman to coordinate.

Lois Reed – C3P is in full swing, providing holiday bags for families. Christine Nace’s company has provided 120 loaves of bread for the program.

Kathleen Kotran – Announced the $25,000.00 Safety Grant Award to help fund the SRO, awaiting Part B of the grant.

Christina Lutz-Doemling – Provided updates on curriculum and grant programs including the ELA review, the Educator in the Workplace grant, and the MRC Dream Team Program.

Carol Cunningham – Holy Trinity Church is hosting a free winter extravaganza for all Sheckler students, to include a movie, crafts, lunch and pictures.

Robert J. Spengler – Wished everyone a Happy Thanksgiving.

* At this point a motion was made by David Knerr as follows:

   Approval of settlement agreement regarding student #14037.

**ROLL CALL VOTE**

MOTION BY: Cunningham SECONDED BY: Hein
AYE: Cieslak, Hein, Bashaw, Deitrich, Panto, Cunningham
NAY: 0
Six Ayes, Zero Nays, Motion carried

21. RECOGNITION OF GUESTS & VISITORS

22. NEXT MEETING DATES

   A. Tuesday, December 4, 2018 7:00 P.M. Reorganization and Monthly School Board Meeting

23. ADJOURNMENT

MOTION BY: Deitrich SECONDED BY: Cieslak
Motion carried

Time Adjourned: 7:33 P.M.

Respectfully submitted,

Jason Bashaw
Secretary