

MINUTES
CATASAUQUA AREA SCHOOL DISTRICT
Tuesday, October 8, 2019
7:00 P.M. – District Administration Office

1. **CALL TO ORDER** **President, Carol Cunningham**
President Carol Cunningham Called the Meeting to Order at 7:00 P.M

2. **PLEDGE OF ALLEGIANCE TO THE FLAG**
The Pledge of Allegiance was given

3. **ROLL CALL VOTE**

Board Members		Non Board Members	
Carol Cunningham	X	Robert J. Spengler	X
Duane Deitrich	X	Dave Knerr	X
Jason Bashaw	X	Christina Lutz-Doemling	X
Steve Becker		Lois Reed	X
Lauren Cieslak	X	Kathleen Kotran	X
Jillian Emert	X	Wayne Karess	X
Dale Hein	X	Melissa Inselmann	X
Donald Panto	X	Eric Dauberman	X
TBD		Greg Freeman	
		Adam Schnug	X
Student Representatives		Thomas Moll **	X
Amber Kalnas	X		
Jacob Drummer *	X		

* Arrived to the meeting at 7:23 P.M.

** Arrived to the meeting at 7:43 P.M

X = Present

Visitors: See List Inserted in Permanent Minute Book

4. **NOTICE OF EXECUTIVE SESSIONS**
 - A. An Executive Session for Legal and Personnel Reasons Will Be Held Before the Meeting at 6:00 P.M
Executive Session was held from 6:00 P.M. until 7:00 P.M

5. **PRESENTATIONS/AUDIENCE INPUT ON AGENDA**
 - A. Sheckler Elementary School Students of the Month – Eric Dauberman

GRADE 1	GRADE 2	GRADE 3	GRADE 4
Isaac Tomecek	Olivia Phillips	Mareli Santiago	Brielle Dorn
Pierre Sankari	Ethan Zimmerman	Andrew McIhaney	Dylan Smith

B. Catasauqua Middle School Star Players of the Month – Melissa Inselmann

GRADE 5	GRADE 6	GRADE 7	GRADE 8
Tabarek Algburi	Shamiya Roberts	Clarissa Simmonds	Nasir McLean

6. ADMINISTRATION/BOARD DISCUSSION & REPORTS

A. Academics and Education – Christina Lutz-Doemling

Dr. Lutz-Doemling, in concert with Kathy Kotran provided an overview of various district-wide PD activities

B. Finance – Robert J. Spengler

Mr. Spengler announced the PDE ACT1 Index of 3.3% which will be the basis of budget development.

C. Building & Grounds – Robert J. Spengler

Mr. Spengler indicated he has spoken with Mr. Brian Boyer, PennDOT Assistant District Traffic & Operations Manager regarding the need for a left turn arrow on the Race St. and Willowbrook Rd. intersection. He also reviewed the general plan for replacing broken bleacher seats at CHS. Mr. Spengler has contacted and is meeting with LVIA representatives tomorrow regarding the Stadium Project and reminded the Board of the special board meeting on Wednesday October 9, 2019 to discuss the Stadium Project.

D. Policy – David Knerr

Policy # 003 –Functions (redline) (First Reading)

Policy #708 – Public Use of School Facilities (redline) (First Reading)

Policy #141 – Extra-Curricular Code of Conduct (redline) (Second Reading)

Policy #218 – Graduation Requirements (redline) (Second Reading)

Mr. Knerr provided an overview of each policy. Discussion regarding Policy #003 occurred regarding striking a balance between efficiency in approving necessary legal impacts of policies and garnering public input. Discussion regarding Policy #708 centered around the cost of PIAA use of facilities for events and the elimination of certain areas including auditoriums for public rental.

E. Athletics-Thomas Moll

Mr. Moll announced Senior nights and activity status.

F. Carbon Lehigh Intermediate Unit # 21 – Duane Deitrich

Mr. Deitrich indicated CLIUEA is entering collaborative negotiations at this time.

G. Borough of Catasauqua – Dale Hein

Mr Hein announced the beginning of the Borough of Catasauqua budget discussions this month and the presence of our Borough Representatives at the latest Borough Council meeting. Mr. Hein recognized Ms. Leslie Estrada who was present with 22 National Honor Society students to volunteer at Fest O Fall. Also, a hose gig (fire hose apparatus) from the 1800's is displayed in the lobby of the Catasauqua Borough Hall. Check it out.

H. Borough of North Catasauqua – Jason Bashaw

Mr. Bashaw indicated the commuter paths project planning is occurring and the Regional Planning Committee is interested in procuring a CASD representative. The Borough of North Catasauqua is pursuing grants to address drainage issues.

- I. Hanover Township – Lois Reed
Ms. Reed was also informed by the Township that they would like a CASD representative on the Regional Planning Committee.
- J. PSBA Liaison Update – Donald Panto
Mr. Panto announced PSBA happenings, and highlighted the presentation that was made at the PA Behavioral Health Conference and will be occurring at the PSBA Leadership Conference next week. This presentation was made by CASD and Salisbury Behavioral Health leadership, focusing on the successful proactive program implemented in the Catasauqua Area School District.
- K. Lehigh Career & Technical Institute Update – Carol Cunningham
Mrs. Cunningham announced that CABOT Oil & Gas is providing a scholarship to assist LCTI students in purchasing necessary supplies for the 2019-2020 school year. Student Representatives: Amber and Jacob provided a general update and announced that the Student Activity Fair at CHS was a huge success and a valuable experience.
- L. Student Representatives – Amber Kalnas & Jacob Drummer
Amber Kalnas shared that the Student Activity Fair was a huge success and turned out to be valuable.

- 7. **APPROVAL OF MINUTES FROM PRIOR MEETING(S)
School Board Meeting Held on September 10, 2019**
- 8. **APPROVAL OF TREASURER’S REPORT FOR SEPTEMBER 2019**
- 9. **APPROVAL OF BUDGET TRANSFERS SEPTEMBER 2019**
- 10. **APPROVAL FOR PAYMENT OF ALL A/P BILLS OCTOBER 2019**
- 11. **APPROVAL TO RATIFY ALL EXPENSES OTHER THAN A/P SEPTEMBER 2019**

Items 7, 8, 9, 10, and 11, were combined by Board request

ROLL CALL VOTE

*MOTION BY: Deitrich SECONDED BY: Hein
AYE: Hein, Bashaw, Deitrich, Emert, Cunningham, Cieslak, Panto
NAY: 0
Seven Ayes, Zero Nays, Motion carried*

- 12. **FINANCIAL**
 - A. **None**

13. PERSONNEL**A. Appointment of Extra-Curricular Positions – 2019-2020 School Year**

It is recommended that the names listed below of extra-curricular positions be appointed as noted for the 2019-2020 school-year:

#	Name	Position	Stipend
1	Greg Snider	CHS Assistant Drama Director	Volunteer
2	Andrew Oswald	Assistant Boys Basketball Coach	\$4,067.00
3	Jenarose Auriemma *	Assistant Girls Basketball Coach	Volunteer
4	Steven Bradley **	Assistant Girls Basketball Coach	\$4067.00

* pending receipt of employment paperwork

** originally approved 4/9/19 for \$3,000.00

ROLL CALL VOTE

MOTION BY: Deitrich SECONDED BY: Hein

AYE: Hein, Bashaw, Deitrich, Emert, Cunningham, Cieslak, Panto

NAY: 0

Seven Ayes, Zero Nays, Motion carried

B. Resignation

1. Name: Rosa Cortes
 Status: General Kitchen Help
 Assignment: Catasauqua Middle School
 Reason: Personal
 Effective: September 10, 2019

2. Name: Jared Case
 Status: Assistant Boys Basketball Coach
 Assignment: Catasauqua High School
 Reason: Personal
 Effective: July 8, 2019

C. Removal of the Following Substitute Employees for the 2019-2020 School Year

<u>Name</u>	<u>Position</u>	<u>Reason</u>
Jason Kisselbach	Substitute Teacher	Other Employment
Jared Case	Substitute Teacher	Personal
Susan Devlin	Substitute Cafeteria	Other Employment
Angela Balch	Guest Teacher	Did Not Renew Cert
Susan Lea	Guest Teacher	Did Not Renew Cert
Jesse Shaw	Guest Teacher	Did Not Renew Cert
Sarah Seidel	Substitute Teacher	Expired Clearance

D. Substitutes

The following applicants have requested to be added to the Substitute Employment List for the 2019-2020 School Year as follows:

Name	Assignment
Jamie Cunningham	Substitute Teacher*

***pending receipt of employment clearances**

E. Salary Increment Changes

Approval is requested to adjust the compensation indicated below as per the Collective Bargaining Unit Agreement:

Andrew Oswald	Step	Degree	Credit	Salary
New	Step 6	Masters	0	\$70,538
Old	Step 6	BS	30	\$67,521
Difference				\$ 3,017

F. Approval of FMLA for Employee # 2136

Approval for FMLA for employee #2136 effective upon exhaustion of all personal and sick leave beginning approximately November 24, 2019.

G. Approval of FMLA for Employee # 2140

Approval for FMLA for employee #2140 effective upon exhaustion of all personal and sick leave beginning approximately December 6, 2019.

H. Approval For Short Term Substitute Rate Of \$180.00 Per Day For Erin Stramitis Effective October 21, 2019

I. Approval For Short Term Substitute Rate Of \$180.00 Per Day For Michael Conner Effective Upon Initiation of FMLA Leave from Employee # 2140

J. Change in Employment Status

1. Name: Barbara Laky
 Previous Status: Cafeteria Substitute
 Current Status: General Kitchen Help
 Assignment: Catasauqua Middle School
 Salary: \$11.63/hour
 Effective: September 23, 2019

2. Name: Morgan Kemmerer
 Previous Status: Substitute Teacher
 Current Status: Certified Instructional Aide 4th Grade
 Assignment: Sheckler Elementary School
 Salary: \$159 per day
 Effective: September 16, 2019

- 3. Name: Katie Buczynski
Previous Status: Assistant Girls Basketball Coach - Paid
Current Status: Assistant Girls Basketball Coach - Volunteer
Assignment: Catasauqua High School
Salary: N/A
Effective: September 27, 2019

Items 13B, 13C, 13D, 13E, 13F, 13G, 13H, 13I and 13J, were combined by Board request

ROLL CALL VOTE

*MOTION BY: Deitrich SECONDED BY: Cieslak
AYE: Hein, Bashaw, Deitrich, Emert, Cunningham, Cieslak, Panto
NAY: 0
Seven Ayes, Zero Nays, Motion carried*

14. CURRICULUM

- A. None**

15. BOARD APPROVALS

A. Approval to Attend Overnight Conferences, Seminars, etc

B. Approval of Policy – First Reading

Approval is requested for the first reading of the following policy:

Section: LOCAL BOARD PROCEDURES
Policy # : 003
Title: Functions

C. Approval of Policy – First Reading

Approval is requested for the first reading of the following policy:

Section: PROPERTY
Policy # : 708
Title: Public Use of School Facilities

D. Approval of Policy – Second Reading

Approval is requested for the second reading of the following policy:

Section: PROGRAMS
Policy # : 141
Title: Extra-Curricular Code of Conduct

E. Approval of Policy – Second Reading

Approval is requested for the second reading of the following policy:

Section: STUDENTS
Policy # : 218
Title: Graduation Requirements

F. Appointment of Student Representative to the Catasauqua Borough Council

Approval is requested to appoint the following Catasauqua High School Student Representative to the Catasauqua Borough Council for the 2019-2020 school year.

Luis Saint Amand and Joseph Merkel

~~Priscilla Schaller~~ – Previously Board Approved September 10, 2019

~~Simon Tanyous~~ – Previously Board approved June 11, 2019

G. Approval of Student Activity Account 2019-2020 School Year

The following activity account has been opened during the 2019-2020 school year, and should be approved by the school board.

Freshman Class of 2023

H. Approval of Additional Revised Van/Bus Stops 2019-2020 School Year.

Approval is requested for additional revised Van/Bus Stops for the 2019-2020 School Year, effective immediately. Indicated stops are subject to change due to additional student enrollments/withdrawals, alternate educational placements, new students/changes that occur at an address that is classified by the state as a hazardous road, or change/addition to a student IEP. All revisions will be maintained by the Transportation Operation Office, and be made available at all times. Additionally, changes are stored within the transportation software management system.

Super 8 Motel
Hoover & Sherwood
Hoover & Ulster
Parkland HS

Items 15A, 15B, 15C, 15D, 15E, 15F, 15G, and 15H were combined by Board request

ROLL CALL VOTE

*MOTION BY: Deitrich SECONDED BY: Emert
AYE: Hein, Bashaw, Deitrich, Emert, Cunningham, Cieslak, Panto
NAY: 0
Seven Ayes, Zero Nays, Motion carried*

16. OLD BUSINESS

17. NEW BUSINESS

18. COMMENDATIONS

19. INFORMATION ITEMS

20. CORRESPONDENCE

Items 16, 17, 18, 19, and 20 were combined by Board request

Kathy Kotran: Safe Schools conference attendance last week, Shelley and SRO's.

Wayne Karess: Various server updates and computer upgrades are being finalized.

Thomas Moll: Announced an exceptional and emotional MS Football win over Palmerton.

Eric Dauberman: Various upcoming activities including Fire Prevention, Field Trips, Pumpkin Decorations, and Parade on the 25th.

Melissa Inselmann: Commended Nativity Lutheran Church/Donna Tercha for sprucing up the CMS Student Center; CMS is Participating in the Conservation District Lanternfly competition. Other upcoming activities announced. PTF meeting upcoming October 15, 2019.

Christina Lutz-Doemling: Extended congrats to Dan Kotran for US Dept. of Education National Conference for Arts Education

Adam Schnug: Student Activity Fair was incredibly well received by students. Career Education Program is being expanded and implemented. Numerous activities and events upcoming.

Jillian Emmert: Congrats to CASD on YMCA Award

Dale Hein: Recognized the passing of Rudolph Mayo - Rudy was affectionately known as "Coach Rudy" for coaching youth baseball for over 50 years in Catasauqua where he was recognized for his long service by having a field named for him in 2008.

Lois Reed: Holy Trinity and Catty Boro will do Coats for Catty Kids again at the Halloween Parade. Also coats are being collected at Holy Trinity Church.

Carol Cunningham: Recognized Pastor Brian Reidy for his incredible ability and accomplishments in bringing the community together.

Robert J. Spengler: Recognized CASD’s presentations at State-wide conferences, highlighted the new PSBA Charter School Information website, recognized Don Panto’s appointment as the PSBA Representative to PIAA District XI, commended Shelley, Kathy and Christina on obtaining a \$30,000 Competitive Integrated Employment Grant from PATTAN, the YMCA 2019 Community Partner of the Year Award, and the initial videoconference with school leaders in Germany as a component of our International School and B Braun Business Partnership and Student Exchange Program.

21. RECOGNITION OF GUESTS & VISITORS

Kristen Brobst: Announced numerous fundraisers and activities along with a capital campaign to replace “Kreepy Karen” (large instrument); recognized the hardworking parents and students who assist the program.

22. NEXT MEETING DATES

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|--------------------------------|-------------------------------|--|
| A. Wednesday, October 9, 2019 | 6:00 PM | Special School Board Meeting
Catasauqua Middle School Library |
| B. Wednesday, November 6, 2019 | 4:00 PM
5:00 PM
6:00 PM | Buildings and Grounds
Academics Committee Meeting
Athletic Committee Meeting |
| C. Tuesday, November 12, 2019 | 5:30 P.M.
7:00 P.M. | Dinner
School Board Meeting
LCTI 4500 Education Park,
Schnecksville |

23. ADJOURNMENT

MOTION BY: Deitrich SECONDED BY: Cieslak

Motion carried

Time Adjourned: 9:02 P.M.

Respectfully submitted,

Jason Bashaw
Secretary